

HERITAGE COMMITTEE TERMS OF REFERENCE

The Heritage Committee is established under By-Law 4 of the Royal Historical Society of Victoria. Under the terms of By-Law 4, the RHSV Council may delegate powers to this Committee.

Role:

The role of the Heritage Committee is:

- a. to keep Council abreast of state and national legislation and policies that affect heritage and preservation in Victoria;
- b. to prepare submissions in response to any proposed changes to such legislation and policy for the approval of Council;
- c. to develop policy and advocacy strategies concerning the uses and preservation of heritage-protected buildings and their surroundings;
- d. to liaise with other relevant heritage bodies concerning the preservation of specific buildings and sites, and to make recommendations to Council on any cooperative action proposed;
- e. to work for the preservation of heritage sites within the Hoddle Grid area and across Victoria, especially when local historical societies request our support, by representations to heritage bodies and by public campaigns;
- f. to make submissions to and to represent the RHSV on heritage issues to planning and heritage authorities and bodies;
- g. to provide advice to constituent local and other historical societies on heritage matters when requested to do so, and in-principle or other support in specific situations as the Committee and Council deem appropriate.

Membership

The Heritage Committee consists of up to eight members, at least one of whom shall be a member of Council, who shall normally be Chair of the Committee and accountable to the Council. The RHSV President is an ex officio member of the Committee.

Expertise

Experience or interest in heritage, planning, architecture, or history, particularly urban or architectural history

Expertise from staff members, Council members or volunteers can be called on when required.

Operation of the Committee

The Heritage Committee will meet when issues demanding its attention arise but otherwise at least three times per year. A quorum is half of the voting members plus one, and motions are passed by a simple majority.

An annual review of committee members' contributions and the efficacy of each committee should be conducted by the Chair.

Committee members should be actively engaged in identifying RHSV members with needed skills and interests as potential committee members.

To report to Council as required by the Society's By-Laws.

Approved

Review date